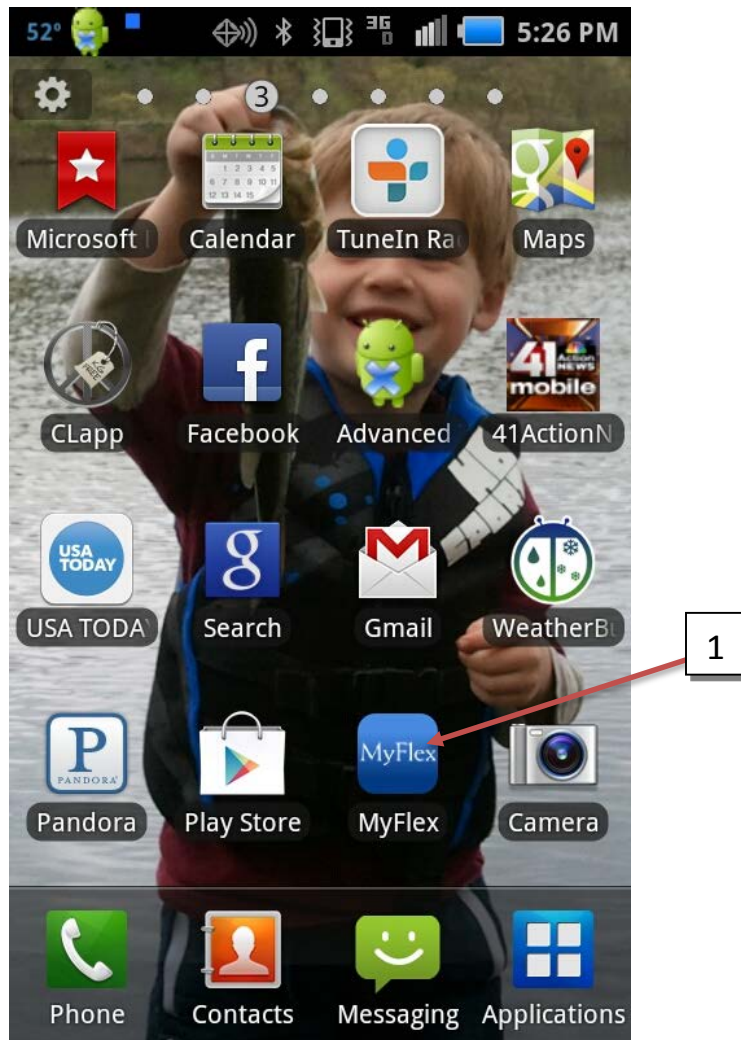




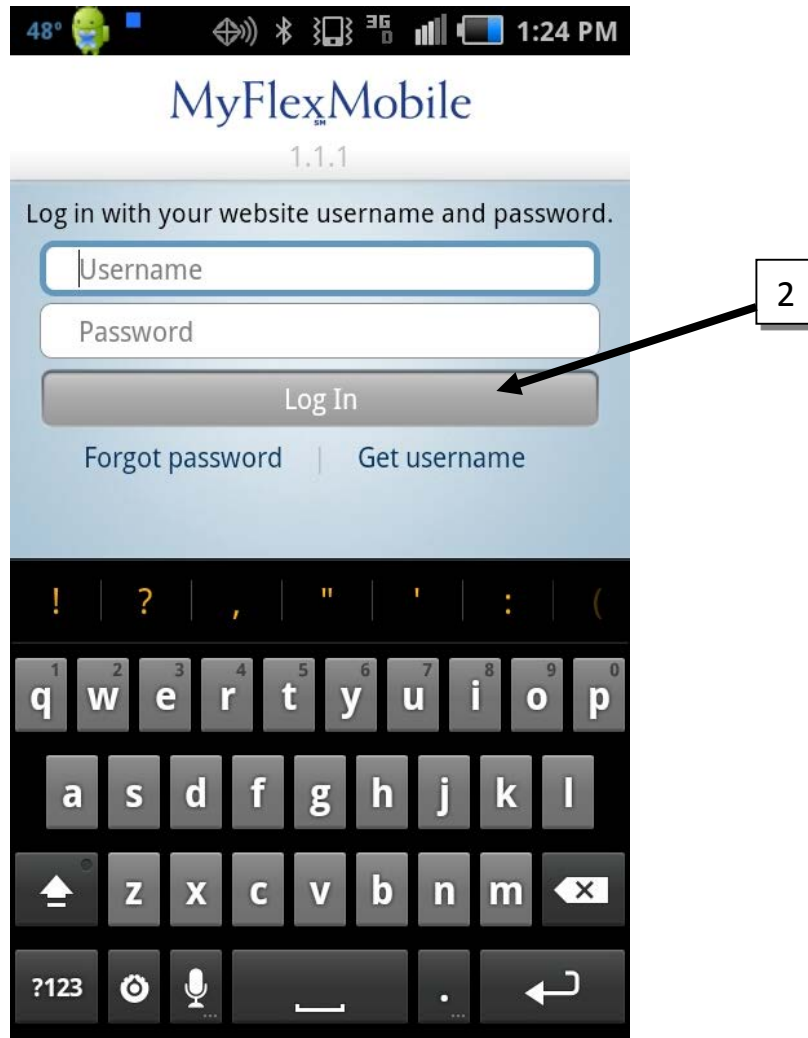
How to Use the MyFlexMobile App for Android Powered Device

Claims Upload

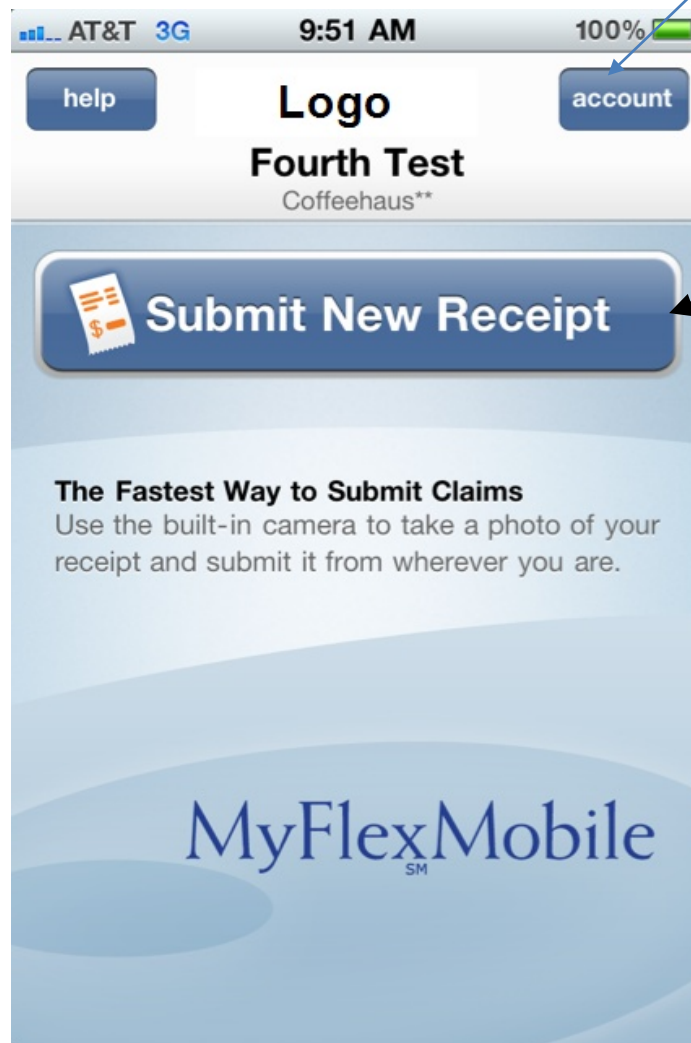
1. The MyFlexMobile App can be easily downloaded from the Google Play Store to your Android for free. Click on the MyFlexMobile App to access the log in page.



2. From the log in screen, enter your **Username** and **Password**. Select **Log In** to continue.



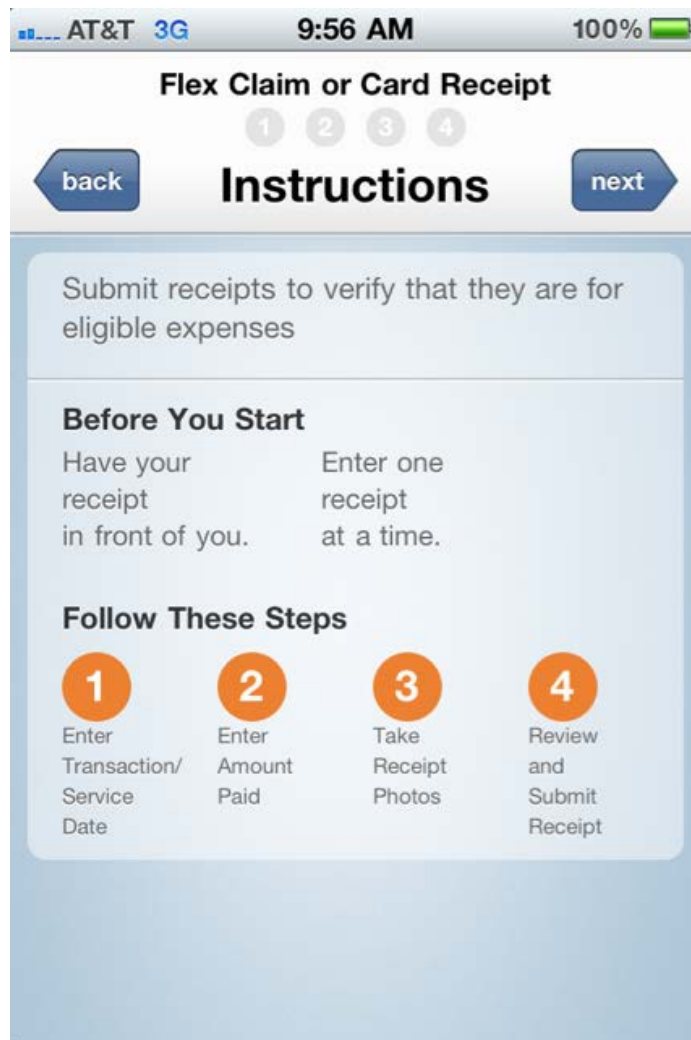
3. Once logged in, you have the option to view your benefit account balance by selecting **account** or to submit a receipt selecting **Submit New Receipt**.
4. To submit for reimbursement or substantiate a debit card charge, select **Submit New Receipt**.



5. To upload a claim for reimbursement, click on **Out of Pocket Expense Claim** or to submit an itemized statement/EOB for debit card transaction verification, select **Verify Benefit Card Use**.



6. Click **Next** to start the submission process.



- Using the date reel to enter the month, day, and year of your service start and service end dates. Select **Next** to continue.



AT&T 3G 9:56 AM 100%

Flex Claim or Card Receipt

1 2 3 4

back **Enter Date** **next**

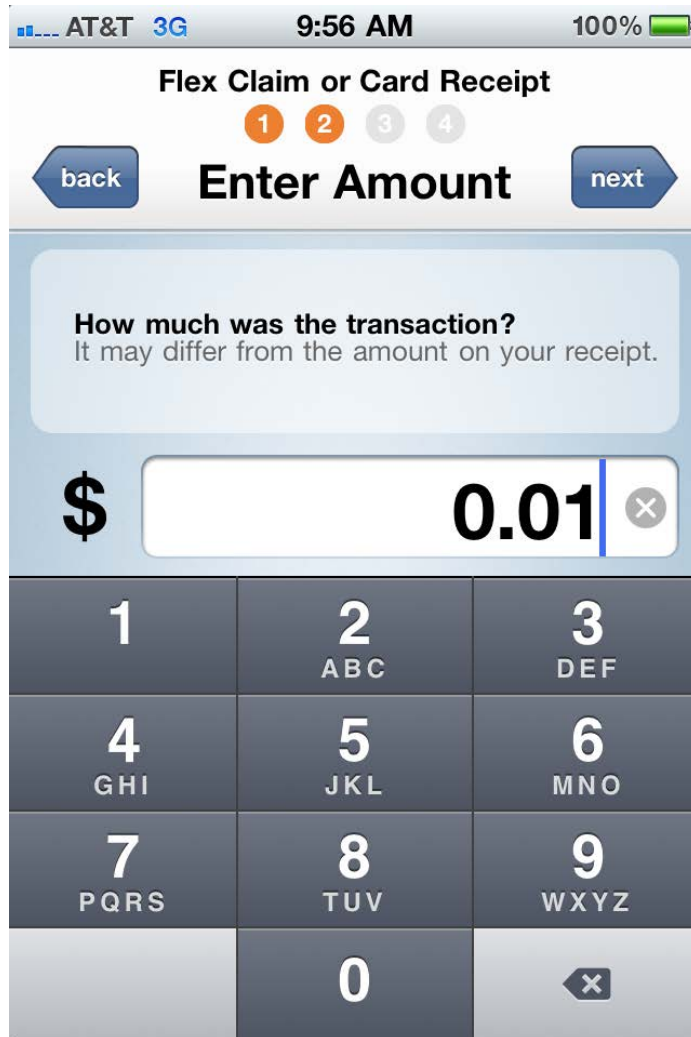
Enter each transaction separately.

When was the date of service?
The day you received this service or purchased this item. It may be different than the day you paid. A future date is not permitted.

July	17	2010
August	18	2011
September	19	2012
October	20	2013
November	21	2014

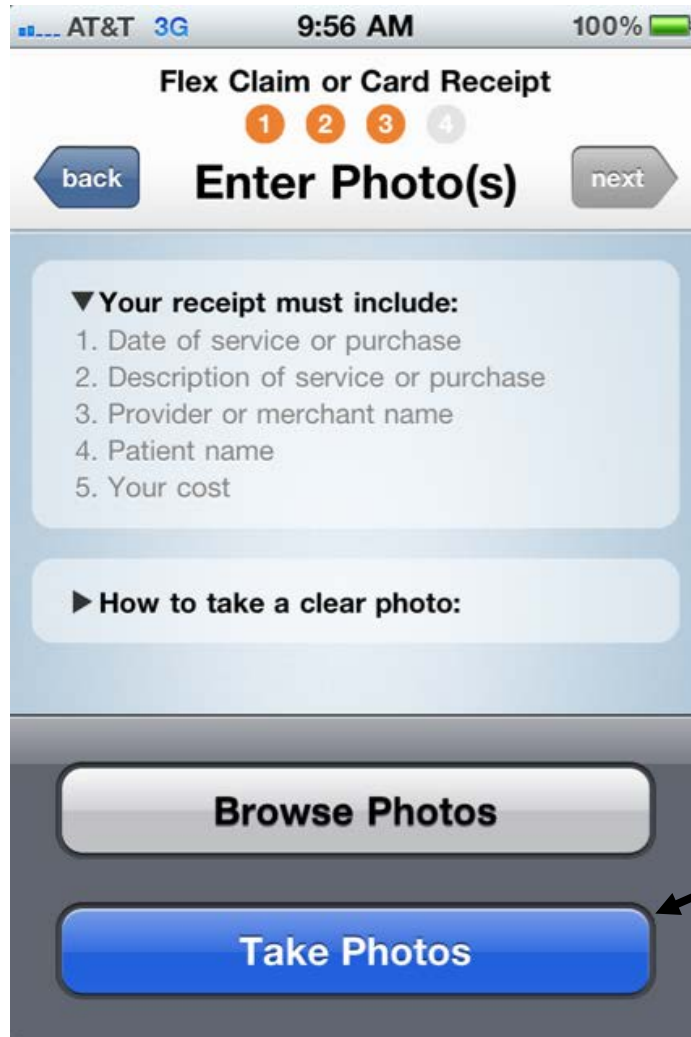
7

8. Using the key pad enter the amount of your transaction. Select **next** to continue.



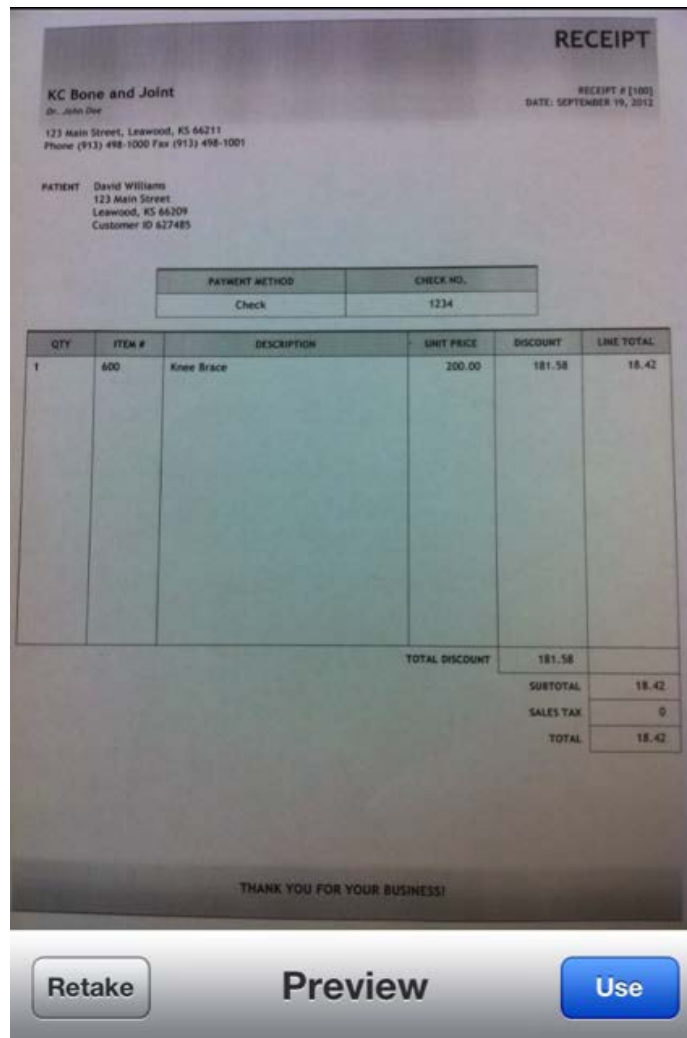
The screenshot shows a mobile application interface for entering a transaction amount. At the top, the status bar displays "AT&T 3G", "9:56 AM", and "100%" battery. The app title is "Flex Claim or Card Receipt" with a progress indicator showing steps 1, 2, 3, and 4, where step 2 is active. Below the title are "back" and "next" navigation buttons. The main heading is "Enter Amount". A text box asks "How much was the transaction?" with a subtext "It may differ from the amount on your receipt." Below this is a numeric input field with a dollar sign (\$) on the left and a clear button (X) on the right, currently displaying "0.01". At the bottom is a numeric keypad with digits 1-9, 0, and a clear button (X).

9. When adding a photo to your claim you have two options, either **Browse Photos** which will pull up the photos stored on your phone or **Take Photos**. Click on Take Photos.



10. After selecting **Take Photos**, the camera on your Android will automatically open. Take a picture of your itemized statement/EOB/Rx Receipt. Once you take a picture, you have the option to **Use** the current photo or to **Retake**. If the photo looks good, select **Use** to continue.

Please make sure the photo you take is readable and clear before submitting.



RECEIPT

KC Bone and Joint
Dr. John Doe
123 Main Street, Leawood, KS 66211
Phone (913) 498-1000 Fax (913) 498-1001

RECEIPT # [100]
DATE: SEPTEMBER 19, 2012

PATIENT: David Williams
123 Main Street
Leawood, KS 66209
Customer ID 627485

PAYMENT METHOD	CHECK NO.
Check	1234

QTY	ITEM #	DESCRIPTION	UNIT PRICE	DISCOUNT	LINE TOTAL
1	600	Knee Brace	200.00	181.58	18.42
				TOTAL DISCOUNT	181.58
				SUBTOTAL	18.42
				SALES TAX	0
				TOTAL	18.42

THANK YOU FOR YOUR BUSINESS!

Retake Preview Use

11. To finalize your upload, carefully review the attestation statement and select **Submit**.



AT&T 3G 10:00 AM 100%

Flex Claim or Card Receipt

1 2 3 4

back **Summary**

Date	Photos	Amount
Sep 19 2012	Photos 1	\$0.01

Read Carefully and Submit:
I understand that if I am requesting reimbursement from my reimbursement account(s) for the expenses itemized above, by submitting this form I certify that the expenses for which reimbursement is requested under the reimbursement accounts(s) were for services

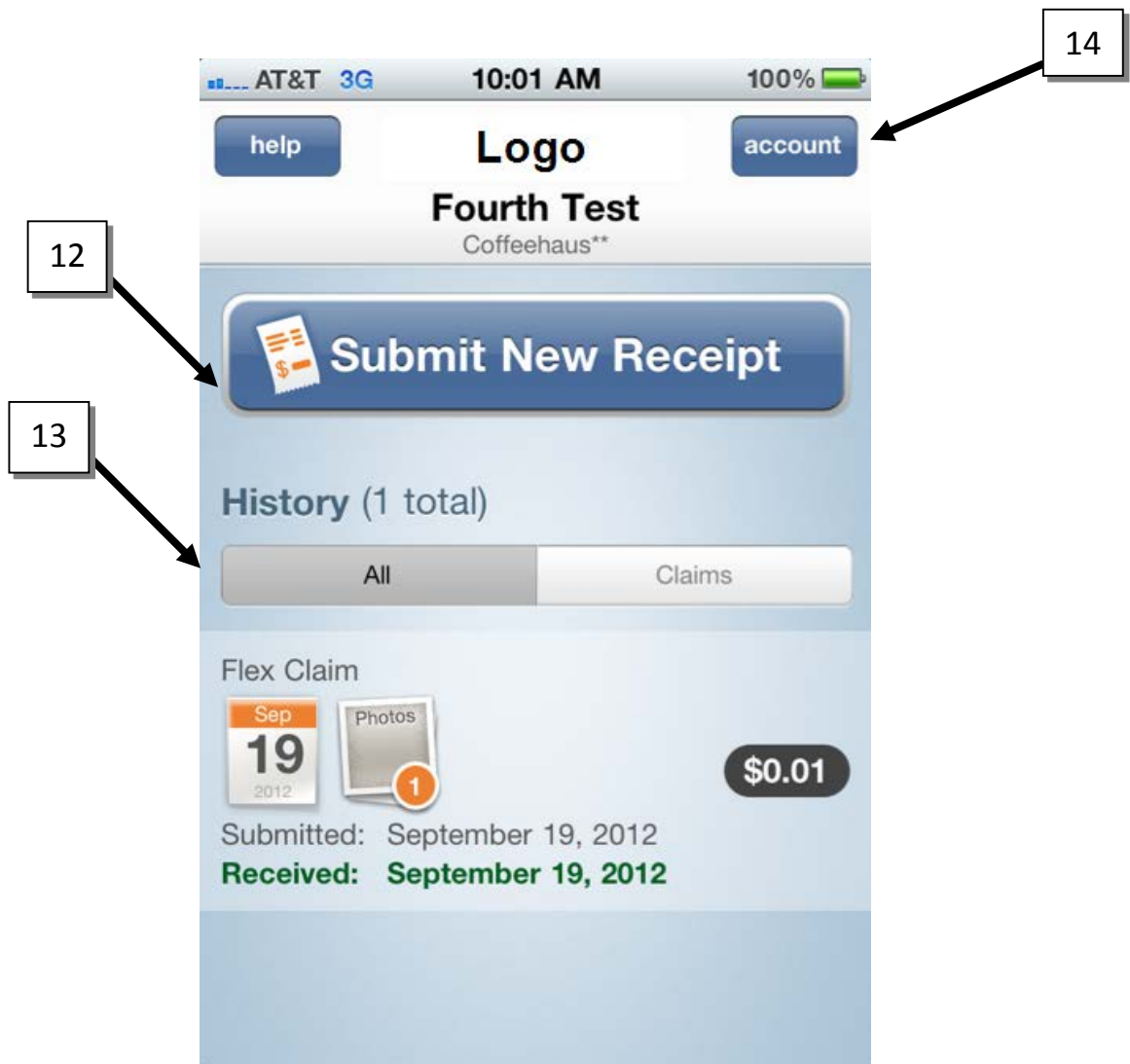
Submit

11

12. After submitting your claim, you have the ability to submit another receipt by selecting **Submit New Receipt**.

13. If you select **All**, you can view the history of your MyFlexMobile claim submissions.

14. If you select **account**, you can view your benefits and balances.



15. After reviewing your benefit accounts, you can select **done** to submit a new claim or **Log Out** of your account.



Don't forget you can also sign up to receive **text message** notifications when your claim has been processed. Find out more about this feature from your MyFlexOnline account.